

# Information for writing a letter of motivation for study scholarships and language and specialists courses

## How do I write my letter of motivation? – Guidelines

### Content

- Facts about your education, skills and knowledge
  - o Studies: study programme, number of semesters, if applicable, degree
  - o Professional experience, if applicable
  - o Academic knowledge, skills and language skills
  - o Prizes and awards (if applicable)
  
- Academic motivation
  - o Why do you wish to take the study programme or attend the language or specialist course for which you are applying?
  - o What appeals to you about the university you have chosen?
  - o What are your expectations of studying in Germany or attending the course (personal, professional, for your career)?
  
- Reasons for applying for a scholarship
  - o Why are you applying for a DAAD scholarship?
  - o What do you expect of this scholarship?
  - o How will the scholarship help you achieve your academic, professional and personal goals?

- Personal interests

Here you can outline special extracurricular achievements and commitments or personal qualities that say something about your character.

### Formal information

The letter of motivation should be between one and three DIN A4 pages long.